



Nonprofit Legal Services Initiative



ICE Preparation Checklist for Minnesota Nonprofits

This checklist is designed to help Minnesota nonprofits understand and prepare for potential visits from Immigration and Customs Enforcement (ICE). It is based on guidance from the Minnesota Attorney General, the Immigrant Legal Resource Center (ILRC), and legal advocacy organizations.

1. Understand Official State Guidance

- ___ Review the Minnesota Attorney General's May 2, 2025 public advisory on ICE enforcement limits and warrant requirements.

2. Distribute 'Know Your Rights' Materials

- ___ Provide bilingual ILRC Red Cards to staff, volunteers, and clients to inform them of their rights.

3. Host 'Know Your Rights' Training

- ___ Incorporate Red Card role-playing in workshops or staff meetings for practical application.

4. Maintain Physical Readiness

- ___ Stock Red Cards in visible, accessible locations such as entrances, reception areas, and community rooms.

5. Verify Free Card Availability

- ___ Use ILRC's official ordering system for free Red Cards and avoid unauthorized sellers.

6. Inform Clients & Visitors

- ___ Post flyers and informational posters about rights in multiple languages at entrance points.

7. Establish Response Protocols

- ___ Designate a staff member to manage ICE responses and maintain connections with immigrant legal services.

8. Know Legal Entry Standards

- ___ Train staff that ICE cannot enter without a valid warrant or consent, and how to verify such warrants.

9. Use Red Card Scripts

- ___ Teach everyone to say: 'I do not wish to speak. I do not give permission to enter without a warrant signed by a judge.'

10. Document Encounters

- ___ Record agent names, date, time, and whether a warrant was presented during any ICE visit.

11. Share Resources Externally

- ___ Include Red Card images and rights language in newsletters, pamphlets, and community education materials.

12. Stay Networked & Informed

- ___ Monitor ILRC and legal partner updates for policy changes and language expansions.

Sources

- Minnesota Attorney General – Public Guidance on Immigration Enforcement (May 2, 2025): www.ag.state.mn.us/Office/Communications/2025/05/02_PublicGuidance.asp
- Homeless Advocacy Law Center (ICE Raid Resources): www.linkedin.com/posts/homelesslaw_ice-raid-resources-ugcPost-7309980382395785216-73fG/
- Immigrant Legal Resource Center (Red Cards): www.ilrc.org/red-cards-tarjetas-rojas

Legal Disclaimer: All resources, including but not limited to presentations, documents, primers and webpages (Third Party Content), are provided for informational purposes only and does not constitute legal advice. Third-Party Content may appear or may be accessible, however, Minnesota Council of Nonprofits, The Black Collective Foundation and LegalCORPS does not warrant or guarantee the accuracy, completeness, adequacy, or currency of the Third-Party Content. You should not rely on any Third-Party Content to evaluate any specific legal issues, without seeking professional counsel.